

Guidelines for the Establishment of the Healthy City and Sustainable Development Committee

1. The New Taipei City Government (hereafter referred to as “the City Government”) established the New Taipei City Government Healthy City and Sustainable Development Committee (hereafter referred to as “the Committee”) and developed the Establishment Guidelines specifically for proposing and reviewing motions pertaining to healthy city and sustainable development approaches as well as for coordinating efforts in promoting related practices.
2. The Committee has the following responsibilities:
 - (1) Develop the city’s visions and strategies for healthy city and sustainable development practices, review motions related to healthy city and sustainable development practices; promote and participate in international and local meetings, and collaborate with international cities as well as local counties and cities that are also implementing healthy city and sustainable development practices.
 - (2) Promote and coordinate energy saving, carbon reduction, sustainable technology and energy, and green industry-related efforts, facilitating favorable environmental quality and sustainable economic development.
 - (3) Promote and coordinate efforts related to sustainable use of water and soil resources in the city and endorse sustainable urban–rural planning and green infrastructure for establishing eco-communities and creating a favorable living environment.
 - (4) Enhance preventive healthcare, enhance measures against COVID-19 in local communities, promote psychological health, implement long-term care policies, and promote a healthy and sustainable lifestyle.
 - (5) Promote sustainable development education, enhance partnerships between the City Government and local communities, and commit to sustainable development tasks.

- (6) Coordinate the promotion of biodiversity conservation and water resource protection to ensure the public's health and maintain an ecosystem balance.
 - (7) Enhance the social support system and support services for minority groups, improve the employment environment, emphasize community safety, and create a safe and supportive environment.
 - (8) Attend to other related matters.
3. The Committee comprises 33–43 members, including one Committee director, which is a role that is undertaken by the city mayor, and three deputy directors, one of whom is appointed by the mayor from among personnel members with a rank of secretary general or higher. The remaining deputy directors and Committee members are appointed by the mayor to one of the following roles:
 - (1) Director of the City Government's Research, Development and Evaluation Commission or commissioner of the City Government's Environmental Protection Department, Department of Health, Education Department, Urban & Rural Development Department, Economic Development Department, Agriculture Department, Water Resources Department, Social Welfare Department, or Fire Department;
 - (2) Scholar or expert;
 - (3) Industry representative;
 - (4) Representative of a social group.
4. A Committee member has a term of three years, and they may be reappointed for an unlimited number of successive terms. However, members who join the committee on behalf of their department shall relinquish their position as a Committee member if they cease to be a member of the department. Additional appointments shall be made to fill any vacant position; a Committee member who fills a vacant position through such an appointment shall serve the remaining term of the preceding member.

5. The Committee has two executive secretaries, which are roles that are undertaken by the commissioner of the Environmental Protection Department and the commissioner of the Department of Health, who shall attend to tasks per the Committee director's instructions.
6. The Committee has a secretary section comprising four to six members who are appointed by the Environmental Protection Department and Department of Health and handle administrative tasks under the instruction and supervision of the executive secretaries.
7. The Committee conducts work meetings, which are convened by the executive secretaries, to coordinate matters related to the planning and resolution of motions.
8. The Committee may be divided into several teams when necessary. Each team shall comprise members with one of the roles described in Article 3, and a team shall be convened by a member who has one of the roles described in Section 1 of Article 3. The purpose of these teams is to develop and promote topics related to healthy city and sustainable development practices.
9. The Committee shall hold a meeting every six months, and it may hold extraordinary meetings whenever necessary.

A Committee meeting shall be convened and chaired by the Committee director. If the director is absent, the meeting shall be chaired by a deputy director. If both deputy directors are present, they shall select from among themselves one deputy director to serve as the chairperson of the meeting; if both deputy directors are absent, the attending members shall elect one member to serve as the chairperson of the meeting.

Representatives of related agencies, scholars, experts, and social group representatives may be invited to attend a Committee meeting as nonvoting attendees.

10. The Committee members shall attend meetings in person. However, except for the Committee director and deputy directors, members who represent

their departments may attend a meeting by proxy if they cannot attend the meeting in person for any reason. During the review and resolution of motions, members shall adhere to the recusal regulations prescribed in Articles 32 and 33 of the Administrative Procedure Act.

11. A resolution shall be passed at a meeting only when the meeting is attended by more than half of the Committee members and more than half of the attending members agree on the resolution.
12. The position of a Committee member is an unpaid positions. However, fees may be paid to members per related regulations.